

No. 1930/OP/KITS/2025

Date: 02/09/2025

ORDER

Sub: Constitution of Student Grievance Redressal Committee (SGRC)- Reg.
Ref: Letter from AICTE vide F.No. 1-101/PGRC/AICTE/Regulation2019/9530- 9537, dated 2.12.2019

In accordance with the AICTE letter cited under reference, the Students Grievance Redressal Committee (SGRC) is constituted with the following members.

STUDENT GRIEVANCE REDRESSAL COMMITTEE (SGRC) AY 2025-26
(helpline@kitsw.ac.in)

1.	Prof. K. Ashoka Reddy, Principal	Chairperson	7382520585
2.	Prof. M. Komal Reddy, Registrar	Member - Faculty	9949749501
3.	Prof. P. Ramesh Reddy, Administrative Officer & Chief Warden, Hostels	Member - Faculty	9440599888
4.	Prof. M. Sreelatha, Dean, Student Affairs	Member - Faculty	9440946457
5.	Prof. K. Sridhar, Prof. I/c. Student Mentoring & Career Guidance	Member - Faculty	9493004837
6.	Dr. S. Venkatramulu, Associate Professor, Dept. of CSE (Networks)	Member - Faculty	9866564655
7.	Mr. Md.Sameer, B22EC083, IV/IV student, KITSW	Member - Student	9381540883
8.	Ms. G. Sarayu, B22CS171, IV/IV student, KITSW	Member - Student	8519834407
9.	Mr. A. Shiva Sankar, B23CI015, III/IV student, KITSW	Member - Student	8919904621
10.	Ms. L. Yamini, B23CS103, III/IV student, KITSW	Member - Student	9866214293
11.	Ms. K. Satya, B24DS077, III/IV student, KITSW	Member - Student	8328085113
12.	Dr. P. Nagarjuna Reddy, Faculty I/c. - Disciplinary Club	Convener	9908926407

For communication: helpline@kitsw.ac.in

(This email ID shall be used by any student of KITSW to submit grievances, concerns, or requests for appropriate action by the Student Grievance Redressal Committee.)

The term of office of the members of the committee shall be for a period of one year.

The Committee shall:

1. Ensure compliance with AICTE regulations
2. Ensure a well-defined process in place for (i) receipt of grievances (ii) redressal mechanism and (iii) prevention of recurrence
3. Address complaints lodged by any student impartially, confidentially and within a reasonable timeframe.
4. (Meeting Cadence) Conduct the meeting of the committee once in a year and also as and when required and maintain minutes of meetings
5. Submit Annual Report with details of complaints received and resolved


PRINCIPAL

Encl: AICTE Regulations dated 2.12.2019

To

1. All above members
2. All HoDs - for circulation among students and staff

Copy to:

1. The Chairman, KITSW ; 2. Chief Warden, Hostels
3. AO ; 4. WebTeam - To post in Student Notice Board and Anti-Ragging